No personnel shall enter the fire station if they are feeling ill, have a fever (100.0° F or greater) and/or have COVID-19 symptoms!

Effective immediately, all personnel shall document their temperature and the absence of specific symptoms related to COVID-19. All personnel shall take proactive measures to keep COVID-19 from spreading through our stations. If a firefighter arrives at a fire station with flu-like symptoms, Company Officers shall take the steps necessary to remove that person from the station and immediately notify the BC.

**SCREENING PROCEDURES:**

- Station Officers shall ensure that screening procedures are being followed.
- Temperature and symptoms shall be recorded twice a day (aprx at 0800 and 2000 hours).
- Document the presence or absence of a fever (100.0° F or greater), sore throat, cough, SOB, FLU like symptoms, and/or diarrhea on the “Fire Station Screening Log Sheet”.
- One “Fire Station Screening Log Sheet” will be used per shift.
- The “Fire Station Screening Log Sheet” will be kept in a folder in the Captain’s office.
- In the event of a positive finding, the person shall **IMMEDIATELY** be self-isolated outside the station and:
  - Battalion Chief shall be notified.
  - Sick crew member will be placed on DDL and sent home to isolate. The BC will inform them on testing and return to work procedures.

**THERMOMETER USE:**

- Do not immerse into liquids, it is not waterproof.
- Press the measure button to power on in “Forehead temperature mode”.
- Forehead must be clear of hair, sweat, and/or dirt.
- Hold and aim the thermometer appx 1 cm to 3 cm from the forehead.
- Clean the thermometer after each use.

* According to the manufacturer, the normal range of forehead temperature is 97° F to 99.5° F *